



ANANT RAJ LIMITED

FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS

The Company has taken up this initiative pursuant to Regulation 25 and Regulation 46 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”).

PURPOSE & OBJECTIVES:

The Company has formulated Familiarization Programme for Independent Directors with an aim to make the Independent Directors aware about their roles, responsibilities and liabilities as per Companies Act, 2013 and other applicable laws, rules and regulations, as amended from time to time and to get better understanding about the Company, nature of industry it operates and environment in which it functions, business model, long term/short term/strategic plans, important changes in regulatory framework etc.

The Directors are also informed about the important policies of the Company including the Code of Conduct for the Board Members and Senior Management Personnel and the Code of Conduct to regulate, monitor and report trading by Insiders etc. The Company shall through its Executive Directors/ Senior Management Personnel conduct programs/ presentations periodically to familiarize Independent Directors about business strategies, management structure, HR Policy, risk management framework, operations of subsidiaries, and policies applicable as per SEBI Listing Regulations, RBI Regulations, Master Directions, etc. In case, the Independent Directors are interested in meeting any specific department or function or to get any further detail, the same is also arranged.

INDUCTION PROCESS:

On selection and appointment of the candidate as an “Independent Director”, an induction manual containing, inter-alia, the following documents are sent along with a welcome note.

- Corporate Presentation
- Annual Reports
- Code for Independent Directors (Schedule IV of the Companies Act, 2013, as amended from time to time)
- Board Evaluation Policy
- URL of website of the Company for reference purpose

OTHER INITIATIVES:

- A Director is briefed about his/her duties, roles and responsibilities as an Independent Director.
- The Company keeps on familiarizing the Directors on quarterly basis at the Board and Committee Meetings by making presentations on operations of the Company, market share, financial parameters, working capital management, changes in senior management, major litigations, compliances, management structure, HR Policy, risk management framework, operations of subsidiaries etc.





- Various functional heads, business executives and others special invitees like auditors etc. are invited to the Board & Committee Meetings for one to one discussion with the Members and address the specific queries/ issues for better understanding of the business and operations of the Company.
- The Board of Directors is given complete access to the information within the Company.
- A copy of all the applicable codes and policies as formulated and adopted by the Company are handed over to the newly appointed Director.
- The Board Members are updated about all the statutory and regulatory amendments from time to time.

In terms of regulation 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Board was the familiarization was imparted on latest amendments in the following subjects:

S. No.	Date of Board meeting	Subject(s)	Time Spent	Cumulative Time Spent
1.	May 29, 2015	SEBI (Prohibition of Insider Trading) Regulations, 2015	45 Minutes	-
2.	August 12, 2015	Applicability of Secretarial Standards on the Board and Shareholders Meetings	30 Minutes	75 Minutes
3.	November 6, 2015	Applicability of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015	30 Minutes	105 Minutes
4.	February 12, 2016	New Policies adopted by the Companies	45 Minutes	150 Minutes
5.	March 30, 2016	Highlights of the Real Estate Bill, 2015	30 Minutes	180 Minutes
6.	May 30, 2017	Key Points of Real Estate (Regulation and Development) Act, 2016	30 Minutes	210 Minutes
7.	February 12, 2021	Objects of the Company, Various projects being undertaken by the Company, SEBI (Prohibition of Insider Trading) Regulations, 2015, SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Key Points of Real Estate (Regulation and Development) Act, 2016, and about the various Policies under the Companies Act 2013, SEBI Regulations and other relevant legislations.	20 Minutes	230 Minutes
8.	February 14, 2022	Site Visit, Insight of Various Projects, Developments relating to Industry and Regulatory updates.	25 Minutes	255 Minutes
9.	January 19, 2023	Recent updates on the roles, responsibilities rights and duties under the Companies Act 2013, SEBI	30 Minutes	285 Minutes





		Regulations and other relevant legislations, site visit and briefed on the various policies of the Company		
10.	February 6, 2024	Recent updates on the roles, responsibilities rights and duties under the Companies Act 2013, SEBI Regulations and other relevant legislations, site visit and briefed on the various policies of the Company	20 Minutes	305 Minutes

Review:

The Company may review the programme and make necessary revisions, as and when required.

Disclosure of the Policy:

The details of the familiarization programme shall be disclosed on the Company's website and a web link thereto shall be given in the Annual Report

